

Terms of Reference
Consultant – Health Care Technology (RRC-NE)

Name of Division	Health Care Technology, RRCNE HQ
Reporting to	Director, RRC-NE, Guwahati, Assam
Name of Position	Consultant, Health Care Technology
Number of position	One
Location	RRC-NE, Guwahati

NHSRC is seeking applications from eligible candidates for the position of **Consultant, Health Care Technology** for its branch office – Regional Resource Centre for North Eastern States (RRC-NE) at Guwahati, Assam.

1. Background

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) of Government of India to serve as an apex body for technical assistance.

Established in 2006, the National Health Systems Resource Centre's mandate is to assist in policy and strategy development in the provision and mobilization of technical assistance to the states and in capacity building for the Ministry of Health and Family Welfare (MoHFW) at the centre and in the states. The goal of this institution is to improve health outcomes by facilitating governance reform, health systems innovations and improved information sharing among all stake holders at the national, state, district and sub-district levels through specific capacity development and convergence models.

This organization has professional links with a plethora of domestic and international bodies involved in the field of Public Health. There have been a number of personnel who have served with NHSRC and gained invaluable experience enabling them to graduate to the next rung of their professional ladder. Vast exposure to the Ministry of Health & Family Welfare, and its processes are a unique feature of NHSRC.

For meeting the specific needs of the eight NE States, **the Regional Resource Centre for North-Eastern States (RRC-NE) at Guwahati functions as a branch office of NHSRC.** The team at RRC-NE is headed by the Director with technical teams for separate divisions.

2. Objective

As Consultant, Health Care Technology at regional level, the objective is to build capacities for technical assistance and programme management in Health Care Technology and also to facilitate the implementation of the approved related activities along with midway corrections at State/ district level in North Eastern States.

3. Scope of Work

Key Responsibilities:

- Formulating technical specifications for devices
- Technical assistance towards identification of cost-effective medical devices & diagnostics
- Assessment of safety and efficacy of devices& diagnostics including secondary data research
- Analysis of data/market research on costs and pricing for devices & diagnostics
- Providing technical assistance on device & diagnostics related quality assessments
- Undertaking trade policy research & analysis on medical devices products/segment
- Undertake other assignments, which may be assigned from time to time.
- facilitate the implementation of the approved related activities along with midway corrections at State/ district level in North Eastern States

4. Output

Timely accomplishment of task and responsibilities and regular reporting to the Director, RRCNE at the end of every month

5. Qualifications and experience

- B.E/ M.Tech (Biomedical Engineering)/ MBBS
- MPH (degree/ diploma in public health)/ PG in relevant field of Healthcare Technology is desirable.
- **At least 3 years of post qualification work experience** in analytical roles specializing in devices & diagnostics validation/evaluations desirable.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Knowledge in Health systems development desirable.
- Willingness to travel to states & districts to collect technical information and ability to subsequently synthesize information into research evidence.

6. Travel and subsistence – As per NHSRC/RRC-NE norms

The Consultant should be ready to travel extensively to State/District/Block/village levels. All travels must be authorized in advance by Director, RRC-NE. The Senior Consultant shall be reimbursed for travel as per NHSRC rules.

7. Reporting Requirements

The Consultant will submit monthly/applicable updated report to the Director, RRC- NE through Lead/ Sr. Consultant- HCT.

8. Workstation:

The workstation of Consultant is at RRC, NE, Guwahati. However, s/he may be required to be relocated at any of the stations in any NE States on requirement of organization.

9. Consultancy Period and Consultancy fees

Initially, it will be till **31st March, 2026** The first 3 months will be on probation. Subject to satisfactory performance, the consultancy will continue for the full tenure. The consultancy can be terminated by either part giving a notice of one month in writing.

The Consultant will be paid a consolidated monthly fee as per NHSRC HR policy (**ranging from Rs.60,000/- to Rs.1,20,000/-**). The Consultant shall not be entitled to any other benefits, payments, subsidy, compensation or pension except as expressly provided in the consultancy agreement. The consultant shall not be exempt from taxation and shall not be entitled to reimbursement of any taxes which may be levied as per existing rules on the remuneration received.

*** Fee offered within the band will be commensurate to qualification and experience.**

10. Other benefits:

In addition to the remuneration mentioned above, Consultants of NHSRC are entitled to Free Accidental insurance, Subsidized Medical insurance, Mobile bills reimbursement, Laptop reimbursement (As per NHSRC Policy), 30 days Consolidated leave, fully paid Maternity leave (For Female Consultants) as per Government of India policy, performance linked increments, TA/ DA and per diem for on-duty visits.

11. Age Limit: Not above 45 years (as on last date of receiving of applications).

***Note:** Short listing shall be done based on relevant experience and educational qualification. However, educational qualification & age may be relaxed for experienced candidates working in the relevant field. Only shortlisted candidates shall be informed and called for the interview.*

How to apply: Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. Last date for receiving applications is **7th January 2025**.

Note:

- 1. Please mention the full form of all the post graduate qualifications in the application form to avoid rejection.**
- 2. Please refrain from using abbreviations in the application form.**