

Terms of Reference
Consultant – Health Care Technology (RRC-NE)

Name of Division	Health Care Technology, RRCNE HQ
Reporting to	Director RRC-NE, Guwahati, Assam
Name of Position	Consultant, Health Care Technology
Number of positions	One
Location	RRC-NE, Guwahati

NHSRC is seeking applications from eligible candidates for the position of Consultant, Health Care Technology for its branch office – Regional Resource Centre for Northeastern States (RRC-NE) at Guwahati, Assam.

1. Background

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) of Government of India to serve as an apex body for technical assistance.

Established in 2006, the National Health Systems Resource Centre's mandate is to assist in policy and strategy development in the provision and mobilization of technical assistance to the states and in capacity building for the Ministry of Health and Family Welfare (MoHFW) at the centre and in the states. The goal of this institution is to improve health outcomes by facilitating governance reform, health systems innovations and improved information sharing among all stake holders at the national, state, district and sub-district levels through specific capacity development and convergence models.

This organization has professional links with a plethora of domestic and international bodies involved in the field of Public Health. There have been a number of personnel who have served with NHSRC and gained invaluable experience enabling them to graduate to the next rung of their professional ladder. Vast exposure to the Ministry of Health & Family Welfare, and its processes are a unique feature of NHSRC.

For meeting the specific needs of the eight NE States, the Regional Resource Centre for North-Eastern States (RRC-NE) at Guwahati functions as a branch office of NHSRC. The team at RRC-NE is headed by the Director with technical teams for separate divisions and the position of Consultant, Health Care Technology reports to the Director of RRC-NE.

2. Objective

As Consultant, Health Care Technology at RRC-NE, the objective is to provide support and technical assistance to the 8 NE States in strengthening their policies, strategies and action plans for healthcare technologies, specifically for medical devices under the National Health Mission. This would also include facilitating the implementation of the approved activities related to healthcare technologies along with support for corrective measures at State / District level.

3. Roles and Responsibilities:

- i. S/he should be a team player
- ii. Support in formulating technical specifications of medical devices for public healthcare facilities: the intention being to technically assist the NE States in the procurement of medical devices and maintain a minimum standard on the equipment purchased.
- iii. Biomedical Equipment Management and Maintenance Program: Support the NE States in implementing the comprehensive activities / programs designed to maintain the equipment based on the upkeep time of individual equipment through

- 24*7 call centres, from the level of Primary Health Centres up to the District Hospitals.
- iv. Free Diagnostic Service Initiative: Support the NE States to ensure availability of essential lists of tests free of cost to all beneficiaries from the level of Sub-centres up to District Hospitals.
 - v. Pradhan Mantri National Dialysis Program: Support the NE States in strengthening of public secondary / tertiary healthcare facilities to establish and maintain dialysis centres to ensure provision of free of cost dialysis services to BPL beneficiaries.
 - vi. Provide technical support to the NE States to ensure Atomic Energy Regulatory Board (AERB) compliance norms so as to attain radiation safety compliance in all public healthcare facilities housing ionizing radiation-based diagnosis services.
 - vii. Technical assistance to the NE States towards identification of cost-effective medical devices & diagnostics.
 - viii. Technical support for the assessment of the safety and efficacy of devices & diagnostics installed in public healthcare facilities including through secondary data analysis.
 - ix. Analysis of data/market research on costs and pricing for devices & diagnostics.
 - x. Providing technical assistance on device & diagnostics related quality assessments.
 - xi. Appraisal of State PIPs & various documents shared by Ministry.
 - xii. Undertake other assignments, which may be assigned from time to time by Director RRC-NE / Lead Consultant / Senior Consultant Healthcare Technology of RRC-NE.

4. Output

Timely accomplishment of task and responsibilities and regular reporting to the Director, RRCNE at the end of every month.

5. Qualifications and experience

- i. Bachelor's Degree in Biomedical Engineering / MBBS from a recognized institute with Master's Degree in M.Tech (Biomedical Engineering) / M.D. (Preventive and Social Medicine) / MPH / PGDHHM. Regular Courses only.
- ii. At least 2 years of post-qualification work experience in analytical roles specializing in devices & diagnostics validation/evaluations is essential.
- iii. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
- iv. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English.
- v. Demonstrated ability to work in a multi-disciplinary team environment.
- vi. Knowledge in Health systems development is desirable.
- vii. Willingness to travel to the states & districts to collect technical information and ability to subsequently synthesize information into research evidence.

6. Travel and subsistence – As per NHSRC/RRC-NE norms

The Consultant should be ready to travel extensively to State/District/Block/Community levels. All trips must be authorized in advance by Director, RRC-NE. The Consultant shall be reimbursed for travel as per NHSRC rules.

7. Reporting Requirements

The Consultant will submit monthly/applicable updated report to the Director, RRC- NE through Lead/ Senior Consultant- HCT.

8. Workstation:

The workstation of the Consultant is at RRC, NE, Guwahati. However, s/he may be required to be relocated at any of the stations in any NE States on requirement of organization.

9. Consultancy Period and Consultancy fees

Initially, it will be till 31st March 2027 The first 3 months will be on probation. Subject to satisfactory performance, the consultancy will continue for the full tenure. The consultancy can be terminated by either party by giving a notice of one month in writing.

The Consultant will be paid a consolidated monthly fee as per NHSRC HR policy (ranging from Rs.60,000/- to Rs.1,20,000/-). The Consultant shall not be entitled to any other benefits, payments, subsidies, compensation or pension except as expressly provided in the consultancy agreement. The consultant shall not be exempt from taxation and shall not be entitled to reimbursement of any taxes which may be levied as per existing rules on the remuneration received.

**** Fee offered within the band will be commensurate to qualification and experience.***

10. Other benefits:

In addition to the remuneration mentioned above, Consultants of NHSRC are entitled to Free Accidental insurance, Subsidized Medical insurance, Mobile bills reimbursement, Laptop reimbursement (As per NHSRC Policy), 30 days Consolidated leave, fully paid Maternity leave (For Female Consultants) as per Government of India policy, performance linked increments, TA/ DA and per diem for on-duty visits.

11. Age Limit: Not above 45 years (as on last date of receiving applications).

Note 1: Short listing shall be done based on relevant experience and educational qualification. However age may be relaxed upto two years for experienced candidates working in the relevant field. Only shortlisted candidates shall be informed and called for the interview.

How to apply: Candidates are requested to fill in the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. Last date for receiving applications is 1st December 2025

Note 2:

Please mention the full form of all the post graduate qualifications in the application form to avoid rejection.

Please refrain from using abbreviations in the application.

