

**Terms of Reference**  
**Short Term -Senior Consultant ED Secretariat**  
**National Health Systems Resource Centre**

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute to health policy / programme design and evaluation.

Since its inception in 2006, NHSRC has been a repository of knowledge and a center of excellence for its agenda. This organization has professional linkages with a plethora of domestic and international bodies involved in the field of Public Health. There have been a number of personnel who have served with NHSRC and gained invaluable experience enabling them to graduate to next rung of professional ladder. Vast exposure to Ministry of Health and Family Welfare, and its processes is a unique feature of NHSRC.

If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India. The position offers you an opportunity to participate in the process of strengthening health systems, improving health service delivery and enabling positive health outcomes, through hands on implementation assistance at National, State and District levels. Working with a transdisciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub district implementation, undertake knowledge translation, and enable realization of the vision of universal health coverage.

The Position reports to Executive Director, NHSRC and is on Contractual basis.

**Roles & Responsibilities:**

- Support the Executive Director/ team in the preparation of technical documents, including reviews on Health Systems interventions and social determinants of health, including policy briefs and reports.
- Support the Executive Director in day to day jobs of inputs on various documents / PQs / Cabinet Notes / other documents received from MoHFW to ensure timely and high-quality responses to MoH&FW /Parliament Questions after consultation from all divisions.
- Support the process of establishing cross references to existing and relevant websites and resource centres;
- Provide technical assistance to undertake research activities.
- Ensure timely review of the projects to provide an update.
- Responsible for regular review of the projects with the partner institutions and provide inputs as required for revision and submission of reports
- Undertake analytical documentation of field review visits to provide feedback to the Executive Director
- Undertake review of literature on current trends in health systems strengthening.
- Undertake other assignments, which may be assigned from time to time by the Executive Director.
- Support and undertake the rapid reviews on Health Systems interventions and social determinants of health, including development of policy briefs and reports as required.

**Qualifications and Experience:**

- MBBS/BDS with Post Graduate Degree (Fulltime Course) in MD (Community Medicine/PSM) /MPH

- Have at least 5 years of Post qualification experience.
- Experience of working in NHSRC / MoHFW / States in Health Systems
- Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.

**Age Limit:** Up to 50 Years (as on the date of receiving the application)

**Work Location:** New Delhi; Opportunity to gain hands on experience of public health canvas of states and districts. Travel to states and districts may be involved.

**Remuneration Range:** Between Rs. 90,000/- to Rs. 1,50,000/-

***\*Fee offered within the band will be commensurate with qualification and experience.***

**Contract Tenure:** Three months and extendable (subject to performance of candidate)

Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at appropriate level.

**How to apply:** Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. Last date for receiving applications is **22<sup>nd</sup> June 2022**.