

Terms of Reference
Consultant – Health Care Financing

Name of Division	Health Care Financing, RRCNE
Reporting to	Director, RRC-NE, Guwahati, Assam
Name of Position	Consultant, Health Care Financing
Number of Position	One
Location	RRC-NE, Guwahati

NHSRC is seeking applications from eligible candidates for the position of Consultant, Health Care Financing for its branch office – Regional Resource Centre for North Eastern States (RRC-NE) at Guwahati, Assam.

1. Background

National Health Mission (NHM) is the umbrella programme of the Ministry of Health and Family Welfare, Government of India to ensure provisioning of universal health coverage for providing access to equitable, affordable and quality health care services which is accountable and at the same time responsive to the needs of the people. The Mission also aim for reduction of children and maternal mortality as well as population stabilization, gender and demographic balance.

National Health Systems Resource Centre (NHSRC) is a technical support organisation under the National Health Mission, Ministry of Health & Family Welfare. NHSRC channelizes required technical assistance for the MoHFW and the States for various tasks. Such requirements are dynamic in nature. For meeting the specific needs of eight NE States, Regional Resource Centre – NE (RRC-NE) at Guwahati functions as branch office of NHSRC. The team at RRC-NE is headed by the Director with technical teams for each area.

Work at the NHSRC/RRC-NE is organised around seven divisions, namely – Community Processes & Comprehensive Primary Care, Healthcare Financing, Healthcare Technology, Human Resources for Health, Public Health Planning, Public Health Administration and Quality Improvement.

If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India. The position offers you an opportunity to participate in the process of strengthening health systems, improving health service delivery and enabling positive health outcomes, through hands on implementation assistance at national, state and district levels. Working with a trans disciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub district implementation, undertake knowledge translation, and enable realization of the vision of universal health coverage.

2. Objective

As Consultant, Health Care Financing at regional level, the objective is to build capacities for technical assistance and programme management in Health Care Financing and also to facilitate the

implementation of the approved related activities along with midway corrections at State/ district level in North Eastern States.

The Healthcare Financing Division, RRC-NE has a mandate to work on:

- a. Institutionalization of health accounts in NE States.
- b. Develop framework/system for rationalization and improvement of fund flows under National Health Mission with a focus on performance-based payments.
- c. Documentation of strategic purchasing and best practices in healthcare financing models to improve efficiency, quality care and equity.
- d. Costing of healthcare services for appropriate pricing of public health services and health insurance packages.

3. Scope of Work

Key Responsibilities:

Support production of annual health accounts for Union and States using health accounts production tool.

- a. Support improvement of methodologies and identification/use of new data sources for health accounts, Conduct large scale surveys to get health expenditure data from NE States, Enterprises and NGOs.
- b. Support work on concepts related to Financing of Universal Health Coverage and methods for monitoring financial progress towards UHC and SDGs.
- c. Publish research regarding healthcare financing policy, budgetary allocations and expenditures and household out of pocket expenditures.
- d. Support documentation of strategic purchasing and best practices in healthcare financing models to improve efficiency, quality of care and equity.
- e. Support Costing of healthcare services and work on team-based performance incentives.
- f. Participate in expert meetings, committees of government/other institutions representing RRC-NE/NHSRC on aspects related to healthcare financing.
- g. Assist Healthcare Financing team in organizing workshops, seminars, conferences and trainings at central, regional, district and facility level, on the theme of Healthcare Financing in general.
- h. Any other assignment as assigned by Director, RRC-NE/Executive Director, NHSRC/ MoHFW

4. Output

Timely accomplishment of task and responsibilities and regular reporting to the Director, RRC-NE at the end of every month

5. Qualifications and experience

A. Essential:

- i. MA in Health Financing or
- ii. MBA in Health Financing or
- iii. MA in Economics or

- iv. M. Sc in Economics or
- v. MA in Public Policy or
- vi. MBA in Finance.

B. Essential:

- i. At least 2 (Two) years of post-qualification work experience of working with health sector with focus on healthcare financing.

C. Experiences:

- i. Preference may be given to those applicants, who have directly worked with analysis and planning of Union and State Health Budget,
- ii. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
- iii. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English.
- iv. Demonstrated ability to work in a multi-disciplinary team environment.
- v. Knowledge in Health systems development desirable.
- vi. Willingness to travel to states & districts to collect technical information and ability to subsequently synthesize information into research evidence.

6. Travel and subsistence

The Consultant should be ready to travel extensively to State/District/Block/village levels. All travels must be authorized in advance by Director, RRC-NE. The Consultant shall be reimbursed for travel as per NHSRC rules.

7. Reporting Requirements

The Consultant will submit monthly updated report to the Director, RRC-NE.

8. Workstation

The workstation of Consultant is at RRC-NE, Guwahati. However, s/he may be required to relocate at any of the stations in any NE States on requirement of organization. Opportunity to gain hands on experience of public health canvas of states and districts. Travel to states, districts and sub-districts will be extensive.

9. Consultancy Period

Initially, it will be till 31st March 2023. The first 3 months will be on probation, which may be extended, subject to satisfactory performance, the consultancy will continue for the full term.

10. Consultancy fees

The Consultant will be paid a consolidated monthly fee as per NHSRC HR Policy (within Rs.60,000/- to Rs.1,20,000/-).

11. Other Benefits:

In addition to the remuneration mentioned above, Consultants of NHSRC are entitled to Free Accidental insurance, Mobile bills and Laptop reimbursement (As per NHSRC Policy), 30 days earned leave, fully paid Maternity leave as per Government of India policy, performance linked increments, TA/ DA and per diem for on-duty visits.

** Fee offered within the band will be commensurate with qualification and experience.*

Note:

Age Limit: Not above 45 years (As on last date of receipt of application form).

- *Short listing shall be done based on relevant experience and educational qualification.*
- *Candidate selected in this interview could be considered for other vacant positions in RRC-NE/NHSRC requiring similar skill sets and at appropriate level.*

To Apply: Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>) and RRC-NE Website (<http://rrcnes.gov.in>). Applications will be accepted in the prescribed online application format only. Last date for receiving applications is **10th August 2021**.

- a) While filing the online application in the NHSRC website, the resume, which needs to be uploaded, should be attached in the prescribed format.*
- b) Please mention the full form of all the post graduate qualifications in the application form.*
- c) Please refrain from using abbreviations in the application form.*