

## **Terms of Reference**

### **Short Term Consultant- Knowledge Management Division**

National Health Systems Resource Centre (NHSRC), New Delhi, has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute to health policy/programme design and evaluation.

Since its inception in 2006, NHSRC has been a repository of knowledge and a Center of Excellence for its agenda. This organization has professional linkages with a plethora of domestic and international bodies involved in the field of Public Health. There have been a number of personnel who have served with NHSRC and gained invaluable experience enabling them to graduate to the next rung of professional ladder. Vast exposure to Ministry of Health and Family Welfare, and its processes is a unique feature of NHSRC.

If you have a commitment to health equity and excellence of work, here is a unique chance to work with a team committed to shaping the public health landscape in India. The Consultant position offers you an opportunity to participate in the process of strengthening health systems, improving health care service delivery and enabling positive health outcomes, through hands-on implementation assistance at National, State and District levels. Working with a transdisciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub district implementation, undertake knowledge translation, and enable realization of the vision of universal health coverage.

NHSRC intends recruiting Short Term Consultant -Knowledge Management Division purely on Contractual basis.

#### **Roles & responsibilities:**

- Support the activities as part of Research including Implementation Research for Health Systems Strengthening (IR HSS) and coordinate activities viz. research priority setting workshops, setting annual research agenda, etc.
- Support the rapid reviews of the projects under KMD to provide an update on a periodic basis.
- Provide technical inputs to research studies/protocols as and when required.
- Support review and analysis of published and grey literature and data available through various sources on a periodic basis, including National / State / District

level survey, HMIS, Sustainable Development Goal indicators and Universal Health Coverage indicators

- Support in creating platform for partners/stakeholders to share and create evidence-based knowledge, enabling the uptake of information to strengthen the health systems interventions
- Ensure availability of information from available data sources in an easily transferrable and usable form, based on the requirement of the Knowledge Management and other divisions. Keep divisions abreast of latest findings on key health systems data and studies including SDG and UHC indicators
- Support in activities pertaining to data collection, collation, analysis, and report writing in coordination with Implementation Research for Health Systems Strengthening (IR-HSS), KMD
- Identify best practices and innovations within states and districts and support in documentation. Undertake review of literature and stay up-to-date on current trends in health systems strengthening
- Ensure timely and high-quality responses to MoHFW and Parliament Questions pertaining to the division
- Support Knowledge Management Division on all administrative and technical matters
- Support Division in other assignments as and when required

### **Qualification & Experience:**

For achieving above-mentioned deliverables, the applicant is expected to possess following qualifications & experience –

- MBBS / BDS with Post graduate Diploma or Master Degree in Public Health or Hospital or Health Administration from a reputed institution
- At least 1 years of post PG work experience especially in core public health domains and research activities.
- Experience in one or all the following:
  - Qualitative research
  - Quantitative research
  - Systematic Reviews
  - Documentation
  - Data analysis
- Excellent analytical skills, communication and presentation skills, and interpersonal abilities.
- Excellent oral and written communication skills in English

*Qualification & Experience may be relaxed for deserving candidates.*

**Age:** 40 Years and below (As on last date of application)

**Location:** NHSRC Office, New Delhi

**Contract Tenure:** Up to Three months, further extendable subject to performance of candidate and requirement of division

**Remuneration Range:** Between Rs. 60,000/- to Rs. 1,20,000/-

***\*Fee offered within the band will be commensurate with qualification and experience.***

**Note:** As this is a short-term assignment.

- Preference will be given to candidates residing within Delhi/NCR region.
- The selected candidate will be required to join within 7 days.

Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at appropriate level.

**How to apply:** Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. Last date for receiving applications is **28<sup>th</sup> June 2023**.